

# New Gas Connection Enquiry Form

(Please complete this form in BLOCK CAPITALS)



Customer Name:	
Contact No:	Second Contact No:
Email Address:	
Please advise of any vulnerability in the property:.....	
.....	

<b>Site Address:</b>	<b>Correspondence Address:</b>

<b>Ownership:</b> <i>(If yes, please give details opposite)</i>	<b>Owner</b>	<b>Contact Details</b>
Is the road under private ownership? Yes <input type="checkbox"/> No <input type="checkbox"/>	.....	.....
Are you the owner of the property? Yes <input type="checkbox"/> No <input type="checkbox"/>	.....	.....
Do you have a shared driveway? Yes <input type="checkbox"/> No <input type="checkbox"/>	.....	.....

<b>Property Details:</b> <i>(please tick all that apply)</i>	<b>Service Route &amp; Surface Types:</b>
New Build <input type="checkbox"/> Existing <input type="checkbox"/> Listed Building <input type="checkbox"/>	Block Paving <input type="checkbox"/> Tarmac <input type="checkbox"/> Grass <input type="checkbox"/>
<i>Approx completion date if new build:</i> .....	Crazy paving <input type="checkbox"/> Paving Slabs <input type="checkbox"/>
Detached <input type="checkbox"/> Semi-detached <input type="checkbox"/> Terraced <input type="checkbox"/>	Please state any impediment to the service route <i>(a straight line from the gas main where possible)</i>
Bungalow <input type="checkbox"/> Caravan <input type="checkbox"/> Flat <input type="checkbox"/>	
No. of bedrooms: .....	
<i>If property is a flat please state which floor:</i> .....	.....

<b>Meter Location &amp; Type:</b> <i>(please tick all that apply)</i>	<b>Scope of work:</b>
Front of property <input type="checkbox"/> Side of property <input type="checkbox"/>	Are you able to provide:
Surface Mounted <input type="checkbox"/> Multibox <input type="checkbox"/>	Excavation, Backfill & Reinstatement Yes <input type="checkbox"/> No <input type="checkbox"/>
Internal <input type="checkbox"/> Recessed <input type="checkbox"/>	<i>(within private land only)</i>
Meter required at time of connection? .....	Perforated Ducting Yes <input type="checkbox"/> No <input type="checkbox"/>

*\*Please note that ESP does not install recessed meter boxes. Recessed meter boxes will need to be pre-installed by the customer. Customers on medium pressure networks can only have a multibox. See guidance notes for details.*

<b>Expected Usage:</b>	
Domestic <input type="checkbox"/> Commercial <input type="checkbox"/> <i>If Commercial please state use (e.g. workshop) .....</i>	
	Appliance: Use: (BTUs or kWh)
Cooking Yes <input type="checkbox"/> No <input type="checkbox"/>	.....
Heating Yes <input type="checkbox"/> No <input type="checkbox"/>	.....
Hot Water Yes <input type="checkbox"/> No <input type="checkbox"/>	.....
Other (e.g. swimming pool) .....	

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**Please provide sketches or photographs of the proposed meter location.**

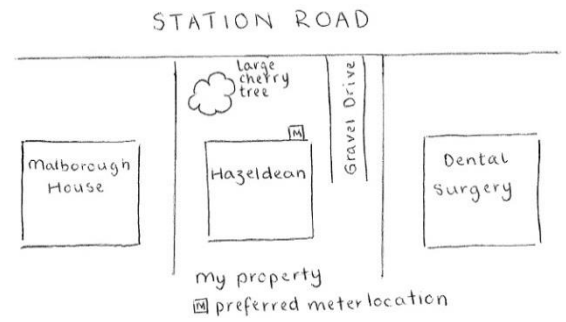
Your sketch should include the following:

1. The name of the road and the road connected to it
2. Possible obstructions such as trees or drain covers
3. Property boundary lines
4. Proposed new meter position (with an M)
5. Your property in relation to neighbouring properties

**Please Note:**

- ESP will not lay service pipes under buildings
- Wherever possible, the service route will take the shortest, most predictable route from the gas main to terminate at the meter box.

**Example Sketch**



**Your sketch:**

If required, ESP can provide a network drawing which can be amended as necessary.

**Declaration:**

1. I have read the Guidance Notes enclosed
2. I have completed all fields on this form\*
3. I understand that a gas meter cannot be fitted until a supply contract exists between the end user and a gas supplier.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Please note that failure to complete all fields may delay your application for a New Gas Connection*

Please return the completed form to:

ESP Utilities Group Ltd, Bluebird House, Mole Business Park, Leatherhead, Surrey, KT22 7BA

Alternatively, please email us at [newconnections@espug.com](mailto:newconnections@espug.com)

If you require advice or assistance on how to fill out this form please call 01372 587 500 (Mon-Fri, 8am – 6pm).